

2015 Womens Artistic Gymnastics Canada Games Team Selection Process

Selection trials for the 2015 Canada Games Women's Gymnastics Team will take place over two days.

Eligible gymnasts must be a resident of Nova Scotia, a member in good standing with Gymnastics Nova Scotia, and born between 1996 (except January 1) and 2003 inclusive

Two days of All Around competition will take place. The top three aggregate scores from the two days of competition will be named to the team. The final three spots will be determined by the Selection Committee. The alternate will be the next highest ranked gymnast from the two days of competition, after the six team spots have been named. Only gymnasts who have been identified by September 2014 by the selection committee can be petitioned. The petition must be supported by medical documentation, from medical personal appointed by the Canada Games Committee.

Coach selection will be based on points as follows:

1 st place	=	6 pts.
2 nd place	=	5pts.
3 rd place	=	4 pts.
4 th place	=	3 pts.
5 th place	=	2 pts.
6 th place	=	1 pts.

Only competing athletes are eligible to have points in the coach selection process.

The alternate will be involved in all team training and competitions leading up to the Games. The alternate will receive a competitive gysuit but is not eligible to receive the complete official uniform as per Nova Scotia Team Rules.

In case of an injury to a team member, the alternate will be named to the team. Should a team member be assessed unfavourably by the Canada Games coach and manager, the committee will meet to discuss and vote the outcome (See 2015 Canada Games Team Attitude Assessment). In the event that the outcome is to remove that team member from the official team, the named alternate will replace said athlete. Any appeals to the team selection must be done in writing following the Gymnastics Nova Scotia Appeals/Grievance Policy in order to be considered.

2015 Women's Canada Games Selection Committee

Susie Gallagher

Connie Clayton

Patti Healey

Kim White

Kim Bernard

The Canada Games Committee will be responsible for naming the official team, taking into consideration gymnasts respect to the provincial code of ethics, work ethic at training camps, results of trials and any petitions.

The responsibility of this committee is to act as a Grievance Committee should any concerns arise.

2015 Canada Games Team ATTITUDE ASSESSMENT

* Attitude will be assessed throughout the selection and training process. This form will be filled out periodically by the Canada Games coaches and manager, and given as constructive feedback to all gymnast

* The scale is from 0 (no, does not meet criteria) to 10 (yes, exemplifies the attitude intended by the criteria), and for purposes of selection and improvement the scores will be averaged.

From 0 - 10, Gymnast:

- ___ 1. Works productively unsupervised
- ___ 2. Is diplomatic, encouraging and fair when in a group
- ___ 3. Participates with enthusiasm in all training sessions
- ___ 4. Stays focused at all times, does not have to be asked to pay attention
- ___ 5. Accepts criticism in a positive manner- No excuses. Corrects and Moves on.
- ___ 6. Respects coach(es) / manager/judge(s) directions and decisions
- ___ 7. Exhibits fair play and team spirit at all times, with all people
- ___ 8. Puts best effort forward at all times
- ___ 9. Arrives to training sessions on time and prepared

Other comments:

Gymnast's comments and signature:

v) Issuing a Complaint at Any Time

Procedure:

The Complainant:

1. Completes a Report of Violation of Code of Conduct/Code of Ethics form ensuring that reasonable evidence is provided and providing names of witnesses where possible.
2. Forwards a copy of the Report of Violation of Code of Conduct/Code of Ethics form to GNS to the attention of the Grievance Committee.

It is the President of GNS who will receive the copy of the report.

The report will remain in their confidential possession until the President has named a chairperson to the Grievance Committee. The chairperson will then receive a copy of the report.

Making a Complaint at a Sanctioned Event:

Procedure:

The Head of the Delegation: (Chef de Mission)

1. When approached by an individual making a complaint or when confronting a situation involving a violation of the Code of Conduct, makes a determination of reasonable evidence.
2. Makes a reasonable effort to prevent any recurrence or continuation of any prohibited activity or behaviour.
3. Gives the individual implicated in violating the Code of Conduct/Code of Ethics an opportunity to account for the actions/behaviour prior to determine the penalty.

Note: This must be done in the presence of at least one other official of the Association. If the individual implicated is an athlete, this must be done in the presence of the designated Team Coach or Team Manager.

4. If a violation is substantiated, completes a Report of Violation of Code of Conduct/Code of Ethics indicating the penalty.

If the individual is being sent home, the Chef de Mission must notify the President of GNS.

5. Reports any criminal acts to the appropriate law enforcement authorities.
6. Forwards a copy of the Report of Violation of Code of Conduct/Code of Ethics by registered mail or courier with signature within fifteen (15) calendar days of the return date of the delegation to:
 - a) the President of the Association
 - b) the individual implicated
 - c) the person making the complaint
 - d) parent/guardian if applicable

Chain of Command

Grievance Committee

President of GNS

Chef de Mission

Members of GNS

Designated Team Coach
and Team Manager

Members of Delegation

vi) The Grievance Committee

Composition of the Committee:

Upon receipt of a complaint, the President of GNS immediately, with the GNS Board of Directors, selects a Grievance Committee to review the complaint.

The Grievance Committee shall consist of five (5) members of whom are selected on the basis of their objectivity, qualifications, and experience.

The president of GNS will select a Chairperson of the Committee and give a copy of the Report of Violation to the Chairperson.

When Requested to Review:

- 1) When the Report of Violation of Code of Conduct/Code of Ethics is received, the Chairperson of the Grievance Committee schedules a meeting within fifteen (15) days of receipt.
- 2) Ensures that the member who is the subject of the discipline violation has received a copy of the report.
- 3) The Grievance Committee reviews the penalties imposed, determines whether additional penalties should be imposed and forwards a copy of their decision within fifteen (15) days of the meeting by registered mail or courier with signature to:
 - a) the President of the Association
 - b) the individual implicated
 - c) the complainant
 - d) parent/guardian if applicable

APPEALING A PENALTY

Policy:

- 1) Any member may appeal the severity of, or process by which, the penalty was imposed.
- 2) An appeal to a decision must be filed in writing to the GNS Provincial office within fifteen (15) days of the receipt of the written decision.
- 3) All communication to GNS regarding appeals must be forwarded by registered mail or courier with signature.
- 4) The Appeals Committee shall meet within fifteen (15) days of receiving the appeal.
- 5) Any decision made by the Appeals Committee is final.

Procedure:

- 1) Making an Appeal:

Forward a written appeal in letter format by registered mail or courier with signature to the Association's Provincial office to the attention of the Grievance Committee.

- 2) The Appeal Committee:

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Record Of Violation Of Code Of Ethics And Conduct

1. Complete one form for each individual violating the Code of Ethics and Conduct.
2. If individual is being sent home, follow appropriate procedures as outlined in Appendix I of the GNS Policy Manual and notify the GNS President immediately.

Name of Program/Event/Competition _____ Date (D/M/Y) _____

Location (City/Town) _____ Province _____ Country (if not Canada) _____

Name of Individual _____ Function (athlete/coach/judge/official/etc.) _____

Violation (indicate time, date, location and full description of circumstances. If medical attention was required, describe and give name of physician).

Description of Reasonable Evidence

If Legal Authorities have been contacted, indicate date/time/person contacted/Report No.

Witnesses (indicate name, function, telephone no.)

Penalty Assessed: _____

Signature: _____ Position/Title: _____

Grievance Committee Action/Decision _____ Names of Committee Members: _____

Date of Meeting: _____ Signature of Grievance Committee Chairperson _____

Gymnastics Nova Scotia

Record Of Appeal

1. Complete this form and send to the Provincial office by registered mail or courier within fifteen (15) days of the written receipt of a penalty.
2. Decisions by The Appeals Committee are final.

Name of Individual Making an Appeal

Date of Appeal D/M/Y

Name of Program/Event/Competition

Date D/M/Y

Violation

Penalty Assessed

Purpose of Appeal

Signature: _____ Position: _____

Appeal Committee Action/Decision

Name of Committee Members

Date of Meeting: _____

Signature of Appeal Committee Chairperson: _____

If an appeal has been received concerning a decision made by the Grievance Committee, then the Board of Directors, at the next scheduled board meeting, establishes an Appeals Committee to hear the appeal.

If no board meeting is scheduled within thirty (30) days of receipt of the appeal, then the President of the Association establishes an Appeals Committee.

3) Making a Decision:

Completes a review of existing material.

Provides copies of the written decision within fifteen (15) days of the meeting date to:

- (a) the Board of Directors
- (b) the member making the appeal
- (c) the person making the original complaint